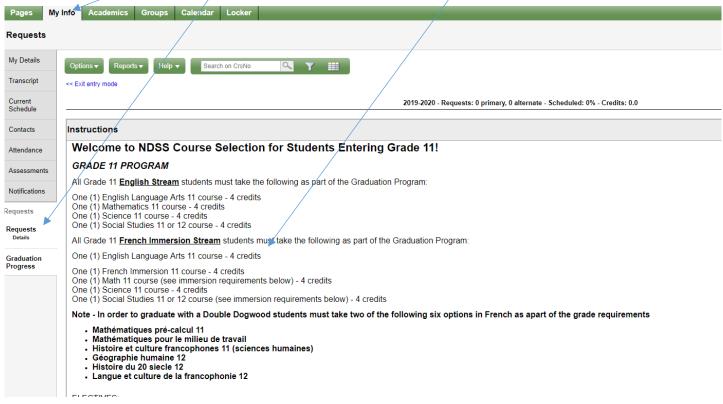
## Instructions for Selecting Your Courses in My Ed BC

Website: http://www.myeducation.gov.bc.ca/aspen/logon.do

<u>1.</u> Enter your login ID and password. Your Login ID is always s68. and your student number (ie. s68.123456). If you have forgotten your password, click on the "I forgot password" button. A temporary password will be sent to your learn 68 email.



- 2. Once you are into your My Ed account:
  - a. Click on the "My Info" top tab
  - b. Click on the "Requests" side tab
  - c. Please ensure you scroll through the entire set of instructions and possible grad program information.



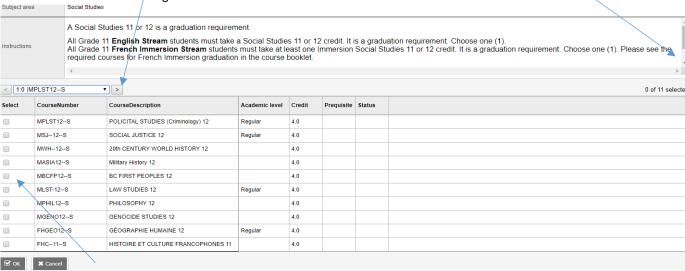
- 3. You will see a general information that is relevant to your grade level. Scroll down and you will see different sections. These could include but are not limited to:
  - Other "Deficiencies" previous grade requirements not yet met
  - Primary Requests
  - Alternate Requests
  - Notes for Counsellor

Click each of the "select" buttons for each subject area and select the specific courses outlined in each information box.

## **Primary requests**

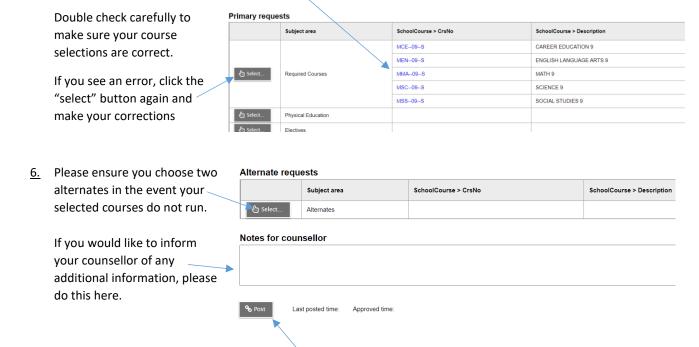
|          | Subject area          | SchoolCourse > CrsNo | SchoolCourse > Description |
|----------|-----------------------|----------------------|----------------------------|
| Select   | Other                 |                      |                            |
| ♦ Select | English Language Arts |                      |                            |
| ♣ Select | Social Studies        |                      |                            |
| Select   | Mathematics           |                      |                            |
| Select   | Sciences              |                      |                            |
| Select   | Electives             |                      |                            |
| Select   | Other                 |                      |                            |

4. There can be multiple pages of courses to select from. You can find more courses by using the drop-down list or "< and >" buttons. Please also ensure you read all of the instructions and scroll to the very bottom to ensure nothing is missed.



Select the courses you want by clicking on the box in the select column. Please make sure you click through all pages to see all possible courses. When you have selected all of your courses, click "ok".

<u>5.</u> Your selected courses will now appear in the Primary Requests section.



If the courses are correct, click the "post" button.

You are now registered for courses for the 2023/24 school year. If you would like to make any adjustments please revist your My ED BC account to make any necessary changes. Please note course will selection changes can be made up until February 3<sup>rd</sup>. After this time students will need to connect directly with counsellors.