



Nanaimo District Secondary School

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Wednesday, January 18th, 2023

Good afternoon NDSS Families,

This week, we started the process of course selection for the 2023-24 school year. This letter provides more details.

Earlier today, (grade 9-11) students watched a course selection video in their A-block class that outlined several important items to consider for this year's course selection. If your teen wasn't at school today, they can watch the video at home as it is posted on our [NDSS school website](#). There are 3 different videos, grade level dependent. Under the "student" section on our website, scroll down to the course selection section and find the video for the current grade level of the student. You will also find a course selection guide and information about how to complete course selection and log in to MyEd.

INSTRUCTIONS FOR GR. 9-11'S:

- The online course selection will be available to grade 9, 10 and 11 students and parents on the [MyEd Portal](#) beginning on Thurs, January 19 to Fri, February 3, 2022. During this time, students and families are to choose their courses for the following school year. **Gr. 9-11 students will be expected to complete course selection from home as we are moving to a paperless process.** If this proves difficult, students always have access to desktop computers in the NDSS library.
- When choosing classes, we recommend following the *step-by-step* course selection information sheet in the '[course selection](#)' page on our website. This document is also attached to this email.
- *It is very important to read all information and instructions in Step 4 before choosing classes in Step 5.* Once courses have been selected and finalized, click "**Post**" to submit your course selection.

INSTRUCTIONS FOR GR. 8'S:

- From Wed, Feb 8th to Mon, Feb 13th, Gr. 8 students will be called down to the NDSS library/computer lab so they can be guided through the MyEd process for course selection using a school computer.
- Any Gr. 8's who aren't at school on the day their class is called down for course selection will have an opportunity to attend a 'make up' course section session. These will be announced over the PA.

TOOLS & SUPPORT

Course selection information, course selection booklets, course selection videos and instructions for My Ed Portal are on our NDSS website: <https://nd.schools.sd68.bc.ca/students-parents/course-selection/>

For additional support with course selection, students are to connect directly with their NDSS counsellor.

Most importantly, either the student or parent must have an active MyEd account to complete course selection. If you don't have an account yet, or have lost access, the district website has guiding documents for setting up a MyEd family: https://www.sd68.bc.ca/wp-content/uploads/MyEdBC_PortalParent_OnlineBrochure.pdf

This document also has contact information if there are issues creating or accessing an account. NDSS families who are encountering MyEd portal account difficulties can email: ND-FamilyPortalQuestions@sd68.bc.ca

Sincerely,



Shelley Gvojich

Vice Principal
Nanaimo District Secondary